



## RIVERSIDE UNIFIED SCHOOL DISTRICT

**TITLE: DRAMA/THEATER TEACHER**

**WORK YEAR: 185 Days**

**REPORTS TO: Principal**

### **EDUCATION AND EXPERIENCE:**

- Valid California Teaching Credential authorizing Drama/Theater instruction

### **PRIMARY FUNCTION:**

Under the direct supervision of the Principal and/or Assistant Principal, the Drama/Theater Teacher will provide instruction in the basic techniques of Drama/Theater Education; prepare students for immediate entry into the Drama/Theater Industry or to continue studies at higher-level Drama/Theater Arts Institutions; plan, develop, organize and conduct a comprehensive Drama/Theater Education program for secondary students; perform other related functions as required.

### **AREAS OF RESPONSIBILITY:**

- Teach concepts and skills in the Drama/Theater Industry such as, but not limited to: Classical, Contemporary, Shakespearean, Melodrama, Musical, Vaudeville, Modern, Comedic, Film, Television and other stage and acting genres to secondary students utilizing a course of study adopted by the Board of Education, District and/or School Site
- Develop, plan, organize and maintain effective classroom management strategies in alignment with District and School Site policies, guidelines and procedures
- Develop, implement and monitor safety policies and procedures for all Drama/Theater related activities; align safety policies and procedures with District and School Site policies and procedures
- Instruct and supervise students in the appropriate and safe use of all Drama/Theater related tools and technology
- Develop and maintain an organized, orderly and clean Drama/Theater classroom, stage and facilities
- Develop effective lesson plans that follow District and School approved standards and expectations; develop and demonstrate Drama/Theater Industry skills and concepts using frequent hands-on activities, models, teacher-prepared instructional aids, supplies, technology, and theater experiences on and off campus

- Conduct performances (which may include evenings and weekends) for the community, parents and school site as requested by the site administrator
- Utilize a variety of instructional approaches, visual aids and models to demonstrate and teach Drama/Theater Industry concepts
- Adapt the Drama/Theater curriculum, materials and methods to develop sequential assignments that guide, challenge and meet the needs of the students
- Guide students in making Drama/Theater career-related decisions and provide students with instruction on general employment skills including (but not limited to) communication skills, job retention skills and resume writing
- May establish and maintain relationships with local employers/theaters to develop training and/or employment opportunities for students; set up community classroom internships with local employers/theaters; place students at worksites, monitor and document their progress; maintain required documents and records
- Evaluate each student's progress in Drama/Theater knowledge, concepts and skills in relationship to the level being taught
- Prepares student progress reports; consistently communicates student progress to students, parents, school counselors and site administration
- Recruit students to participate in the Drama/Theater program
- Attend and participate in faculty and District meetings as assigned
- Maintains current professional competence of Drama/Theater Industry practices and training methods through participation in District and Out-of-District professional development activities as assigned or approved by District and School Site administration
- Requisitions tools, materials, books, instructional aids and supplies, and maintains required inventory records of all materials and supplies; stores, maintains and requisitions repairs, updates and replenishment of all materials and supplies
- Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems
- Supervises students in out-of-classroom activities during the assigned working day; attend school, faculty and community activities as appropriate
- May plan and coordinate the work of aides, teacher assistants, para-professionals, and student teachers
- Performs other related duties as assigned

**Knowledge of:**

- Principles, theories, practices, methods and techniques used in curriculum development, lesson planning and Drama/Theater instruction
- District and School Site curriculum expectations for Drama/Theater concepts being taught
- Principles, theories, practices, methods and techniques to create a Drama/Theater environment that promotes positive student conduct and motivation for student learning
- Student guidance principles and practices
- Applicable sections of the State Education Code, District Policies and other applicable laws

- Current trends and research concerning the growth and development of students

**Ability to:**

- Adapt plans and instructional delivery to meet the differentiated needs of students. b. Work independently with little direction
- Create an instructional program and a class environment favorable to learning and personal growth
- Provide instruction in Drama/Theater in areas such as, but not limited to, Classical, Contemporary, Shakespearean, Melodrama, Musical, Vaudeville, Modern, Comedic, Film, Television and other stage and acting genres to secondary students
- Monitor students in classrooms, on school grounds and off-campus for school related activities
- Maintain professional and positive relationships with students, parents, colleagues and administration
- Work in a diverse socio-economic and multicultural community
- Operate a computer and job related equipment
- Read, interpret, apply, and explain rules, regulations, policies, and procedures
- Maintain current knowledge of applicable curriculum and school instruction related regulation
- Establish and maintain a variety of accurate record keeping and filing systems. I. Communicate effectively both orally and in writing
- Maintain consistent, punctual and regular attendance
- Incorporated within one or more of the previously mentioned performance responsibilities, which are essential functions of this job description, are the following essential physical, mental and environmental requirements (*reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions*):

**Physical:**

- Ability to push, pull, and transport instructional and/or presentation materials
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to sit, stand and circulate for extended periods of time
- Ability to lift/carry/push/pull up to twenty-five (25) lbs. on a regular basis and up to forty (40) lbs. occasionally
- Ability to understand speech at normal levels
- Ability to bend, twist, stoop, kneel and reach in all directions
- Ability to drive a personal vehicle to conduct business
- Ability to follow and comply with all safety procedures and policies relative to maintaining a safe work environment
- Generally the job requires 15 percent sitting, 45 percent walking, and 40 percent standing

**Mental:**

- Ability to organize and coordinate schedules

- Ability to analyze and interpret data
- Problem solving
- Ability to effectively manage coinciding multiple tasks and responsibilities
- Ability to communicate with the public
- Ability to read, analyze and interpret printed matter and computer screens
- Ability to create written communication so others will be able to clearly understand the written communication
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels.

**Environment:**

- Indoor – frequently
- Outdoor – occasionally (temperature variations)
- Ability to work in a theater/stage setting, classroom, desk and in meetings of various configurations.